



STATE OF WASHINGTON

OFFICE OF THE INTERAGENCY COMMITTEE

1111 Washington Street SE

PO Box 40917

Olympia, WA 98504-0917

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**TO:** IAC Members and Designees  
**FROM:** Laura Johnson, Director   
**PREPARED BY:** Tammy Owings, Operations Manager   
**SUBJECT:** Operations Report  
**NOTEBOOK ITEM #1e**

**Personnel Changes**

The office will be bidding two staff members farewell in April: Gary Cooper has taken a job with the Department of Ecology working on mitigation banking issues. We are sure to see Gary again as the IAC gets more involved with mitigation banking issues.

Secretary Heather Balcomb has accepted a Budget Analyst position with the Office of the Attorney General.

We wish both Gary and Heather the best of luck in the future.

We are nearing the end of the process to hire a new Salmon Grant Manager, filling the Salmon position left vacant when Marc Duboiski joined the Recreation side of the agency. We are beginning the process to hire a new Secretary Senior to fill the vacancy left by Heather. We should be announcing new additions to the staff shortly.

**Office Changes**

To house our growing staff, we have recently completed an office redesign adding two new cubicle spaces. To make space for the new cubicles the team of Amie, Patty, Kathleen, and Stacy scanned key information into our PRISM system eliminating the need for "mini" files. Cleaning up these files emptied eight four-drawer filing cabinets and opened up space for two new cubicles. We hope with this additional cubicle space we will have enough space to meet the staffing needs presented in the last legislative session.

**Upcoming Events**

The next Sustainability Plan and Annual report is due this September/October. We will be putting together a staff team to look at new ways the agency can find to reduce, reuse, and recycle. Board member ideas are welcome.

