

RECREATION AND CONSERVATION FUNDING BOARD SUMMARIZED AGENDA & ACTIONS

July 13, 2016

Agenda Items

Item	Formal Action	Board Request for Follow-up
1. Consent Agenda A. Time Extension Requests Sinlahekin Ecosystem Restoration, Phase 2 (RCO 10-1629) B. Board Meeting Minutes – April 27-28, 2016	Resolution 2016-22 Decision: Approved	No follow-up action requested.
2. Director's Report <ul style="list-style-type: none"> • Annual Director's Evaluation Process • Overview of Agenda for 2017 Board Retreat • Legislative, Budget, & Policy Update • Grant Management Report <ul style="list-style-type: none"> ○ Overview of 2016 Grant Round ○ Follow-up Briefing: City of Spokane Riverfront Park Combined Sewer Overflow (RCO 72-040) • Fiscal Report (<i>written only</i>) • Performance Report (<i>written only</i>) 	Briefings	Staff requested that board members review the list of retreat topics and the 2017 proposed calendar and contact Wendy Loosle with suggestions or scheduling conflicts.
3. State Agency Partner Reports	Briefings	No follow-up action requested.
4. Boating Infrastructure Grants Project Overview	Briefing	Staff will inform the board of the projects approved for funding in the next meeting's grant report.
5. Operating and Capital Budget Requests for 2017-2019 <ul style="list-style-type: none"> A. Operating Budget and Capital Budget Requests Based on Revenue Projections B. Washington Wildlife and Recreation Program (WWRP) Resolution 2016-23 C. Youth Athletic Facilities (YAF) Resolution 2016-24 D. All Other Board-Funded Grant Programs Resolution 2016-25 	Resolution 2016-23 Decision: Approved Resolution 2016-24 Decision: Approved Resolution 2016-25 Decision: Approved	No follow-up action requested. The board moved to approve a request amount of \$120 million for WWRP. The board moved to approve a request amount of \$12 million for YAF. The board moved to approve the request amounts for all other board-funded grant programs as listed in the resolution.

Item	Formal Action	Board Request for Follow-up
<p>6. Youth Athletic Facilities Project Match Waiver Requests</p> <p>A. Chief Tonakset Park Ball Field Complex Renovation (RCO 16-2033) Resolution 2016-26</p> <p>B. Twisp Sports Complex Renovation Project, Phase 1 (RCO 16-2023) Resolution 2016-27</p>	<p>Resolution 2016-26 Decision: Approved</p> <p>Resolution 2016-27, as amended Decision: Approved</p>	<p>No follow-up action requested.</p> <p>The board amended the resolution prior to adoption to strike the references that would allow a policy waiver for the 10% non-state, non-federal match requirement. Chair Willhite requested that staff follow up with the project sponsor to explain the decision.</p>
<p>7. Washington Wildlife and Recreation Program (WWRP) Policy Direction</p> <p>A. Funding Allocations in the Local Parks and State Parks Categories</p> <p>B. Funding Allocation in the Urban Wildlife Habitat Category</p> <p>C. Forest Land Preservation Category Policies and Evaluation Criteria</p>	<p>Requests for Direction</p>	<p>The board directed staff to solicit public comment on three of the proposed options (removing the "Preference" and "Weighted" options, as outlined in the board materials), and for releasing materials for Local Parks and State Parks as separate decision packages. A fourth option including a 40/40/20 split, allowing the 20% to be discretionary to fully fund projects, and up to 50% as a project cost cap, was proposed as well.</p> <p>The board directed staff to solicit public comment on the competitive allocation model for funding allocation.</p> <p>The board did not recommend any major changes. Ms. Connelly will work with the advisory committee to refine the material prior to the public comment period, and will share ongoing renditions with the board.</p>

Item	Formal Action	Board Request for Follow-up
8. Policy Decisions A. Nonhighway and Off-road Vehicle Activities Policy Changes Resolution 2016-28 B. Changes to Project Type Definitions for Non-highway and Off-road Vehicle Activities Program and Recreational Trails Program Resolution 2016-29	Resolution 2016-28 Decision: Approved Resolution 2016-29 Decision: Withdrawn	No follow-up action requested. No follow-up action requested.
9. Follow-up on Policy Issues A. Project Area Special Committee Update B. Review of Firearms Range and Course Safety Guidance and Qualifications	Briefings	Staff will present final recommendations at the October meeting. No follow-up action requested.
10. Public Hearing for Amendments to Chapters 286-04 and 286-13 of the Washington Administrative Code Resolution 2016-30	Resolution 2016-30, as amended Decision: Approved	Staff will follow through with the code reviser's office and with filing the approved changes.

RECREATION AND CONSERVATION FUNDING BOARD SUMMARY MINUTES

Date: July 13, 2016

Place: Washington Department of Ecology, Northwest Regional Office, 3190 160th Ave SE, Bellevue, WA

Recreation and Conservation Funding Board Members:

Ted Willhite	Chairman	Michael Shiosaki	Seattle
Betsy Bloomfield	Yakima	Jed Herman	Designee, Department of Natural Resources
Pete Mayer	Renton	Peter Herzog	Designee, Washington State Parks
Mike Deller	Mukilteo		

It is intended that this summary be used with the materials provided in advance of the meeting. The Recreation and Conservation Office (RCO) retains a recording as the formal record of the Recreation and Conservation Funding Board (board) meeting.

Call to Order

Chairman Willhite called the meeting to order at 9:00 am. Staff called roll and determined a quorum. Member Stohr was excused. Chairman Willhite introduced the new board member, Michael Shiosaki.

Member Shiosaki provided a brief personal background information and board members introduced themselves.

The City of Bellevue's mayor, John Stokes, welcomed the board to Bellevue and delivered brief remarks.

Member Bloomfield moved to approved the meeting agenda; Member Mayer seconded. The motion carried.

Item 1: Consent Agenda

The board reviewed Resolution 2016-22, Consent Agenda, including the time extension request for Sinlahekin Ecosystem Restoration, Phase 2 (RCO 10-1629) and approval of the April 27-28, 2016 board meeting minutes.

Resolution 2016-22

Moved by: Member Mike Deller

Seconded by: Member Betsy Bloomfield

Decision: Approved

Director Cottingham briefly described the contents of the board folders and proceedings as planned for the two-day meeting.

Item 2: Director's Report

Director's Report: Director Cottingham provided an overview of ribbon cutting opportunities at the 4-0 Ranch; Edmonds Pier, Ferry County Rail Trail, Kennewick Boat Launch, Lyre River, Duckabush Estuary, Henry Jackson Park and John Day Plaza.

Director Kaleen Cottingham informed the board of several recent staff changes to include Sean O'Neill, Technical Support Special Intern; Ben Donatelle, Recreation Grants Manger; Jia "Leon" Wu, PRISM Support, Justin Bush, Invasive Species Coordinator and Tammy Antilla, Policy Administrative Assistant.

Director Cottingham briefly updated the board regarding the recently completed federal and state audits; there were no findings. She shared that the Habitat and Recreation Lands Coordinating Group published their 2017-19 state land acquisition forecast, which forecasts land acquisition and disposal projects for which state agencies will seek funding in the 2017-19 budget. In current budget development efforts, RCO management staff held a retreat to discuss internal needs.

Wendy Loosle shared the proposed 2017 meeting calendar with the board. This annual coordination effort seeks to align schedules of several boards and councils to maximize participation. She requested that board members contact her regarding potential conflicts.

Annual Director's Evaluation Process: Scott Robinson, Deputy Director, explained that each year the board makes it a priority to review the performance of the RCO Director, providing feedback and direction in an executive session. Deputy Robinson outlined the timeline for completing the evaluation process; the board will conduct a midterm performance evaluation based solely on a review written by the director. The board confirmed that this process aligns with the protocols established by the board.

Planning for the 2017 Board Retreat: Scott Robinson, Deputy Director, shared that RCO staff are beginning to plan for the 2017 board retreat and requested feedback regarding potential briefings, discussion topics, and retreat goals. The board discussed holding a two-day meeting, with a retreat one day and a regular business meeting on the second day. Potential topics for retreat discussion suggested by the

board included SCORP, legislative priorities, budget needs, and requesting last year's retreat facilitator to lead the board's agenda again.

Legislative, Budget, & Policy Update: Wendy Brown, Policy Director, briefly discussed staff preparations for the 2017-19 budget, mentioning a JLARC study regarding the impacts of recreation and conversation projects administered through RCO and other agencies, and the influence of regulation. The study was funding in the 2016 supplemental capital budget. JLARC will contract out the study, and will share with agencies prior to publishing. She also shared the OFM is interested in funding PLI updates, re-appropriation and tightening and restricting how many times agencies can re-appropriate funds – will provide more information as it comes to light.

Director Cottingham informed the board of a project approved through the budget notes during last session, an unconventional process, in order to alleviate potential confusion should that project come up in board discussions.

Grant Management Report: Marguerite Austin, Recreation and Conservation Section Manager, provided an overview of the 2016 grant round, grant metrics, and recent staff accomplishments.

Ms. Austin shared information about project proposals submitted to the Outdoor Recreation Legacy Partnership Program. This national competition for Land and Water Conservation Funds (LWCF) targets projects that acquire, develop, or renovate parks in highly urbanized areas. Chair Willhite asked about the narrow geographic areas from which applications were submitted. Ms. Austin explained, citing tight timelines, grant application restrictions, national competitiveness, and applications withdrawn due to insufficiencies in meeting the grant criteria.

Ms. Austin updated the board on RCO Project #72-040, City of Spokane Riverfront Park Combined Sewer Overflow, as a follow-up to the April 2016 briefing by Kyle Guzlas, Spokane County Grant Manager. The project sponsor is still considering next steps, and may request additional time before moving forward on a long-term strategy for development.

Ms. Austin responded to board questions about project applications received during this grant round. Chair Willhite requested data regarding project applications received and total funds requested as part of the metrics reported to the board ongoing.

Item 3: State Agency Partner Reports

Washington Department of Natural Resources (DNR): Member Herman provided an update on behalf of DNR regarding budget preparations and guidance received from the Office of Financial Management. He shared information about efforts to address an early wildfire season; a small increase (about \$9 million) in the fire budget will be put towards training, incident response structure, and local coordination. Future considerations include how to prioritize dispatches, ongoing collaboration with other agencies, and distribution of resources.

Director Cottingham provided an update regarding state agency involvement in the Oso landslide case. The Salmon Recovery Funding Board held project contracts relating to the case; however, RCO was released from the case.

Washington State Parks (State Parks): Member Herzog provided an update on behalf of State Parks regarding the agency's operating and capital budget preparations for 2017-19, including various program asks and potential appropriation requests. He also shared information about recent project accomplishments, particularly Fudge Point.

General Public Comment

General public comment is open for items not on the agenda. No public comment was received at this time.

Item 4: Boating Infrastructure Grants Project Overview

Marguerite Austin, Recreation and Conservation Section Manager, provided an overview of the Boating Infrastructure Grants (BIG) program and the applications submitted for funding in 2016. The meeting fulfills the open public meeting requirement included as part of the application process.

Ms. Austin summarized the federal grant program, outlining revenue sources, eligible applicants, grant limits, and the evaluation process. The board updated its BIG program policies and Tier 1 evaluation criteria in February 2016 following federal adoption and publication of new rules in 2015. The key changes include new grant limits, new evaluation criteria, approval of maintenance as an eligible cost activity, and revisions to the compliance period for BIG projects.

Ms. Austin informed the board that RCO received nine BIG applications for funding consideration during this grant cycle: four Tier 1 requests and five Tier 2 requests. The director will submit the Tier 2 projects to the USFWS for federal fiscal year 2017 funding consideration, following public comment and final review by the advisory committee. The director will select and submit Tier 1 projects to the USFWS for federal fiscal years 2017 and 2018 funding, following public comment and review and evaluation by the advisory committee. She provided project summaries for each of the applications received.

In response to board questions, Ms. Austin explained that the current project list is likely to be funded at the full historical amount. She also clarified the eligibility criteria for Tier 1 and 2 projects, as well as the useful life requirement of the project components.

Break 10:32 a.m. – 10:50 a.m.

Board Business: Decisions

Item 5: Operating and Capital Budget Requests for 2017-2019

Item 5A: Operating Budget and Capital Budget Requests Based on Revenue Projections

Wendy Brown, RCO Policy Director provided a brief outline of the operating and capital budget needs, obligations, and revenue projections. She explained the predicted 2017 funding needs in the capital budget, in the Washington Wildlife and Recreation Program (WWRP), in the Youth Athletic Facilities (YAF) Program, in the Aquatic Lands Enhancement Account (ALEA), and in other board-funded programs, as outlined in the board materials. RCO must submit operating and capital budget requests for the 2017-19 biennium to the Office of Financial Management (OFM) in mid-September.

The board discussed historical funding trends for the percent of bond capacity, per capita spending, and future projections that may be impacted by these funding decisions.

Public Comment:

Deborah Jensen, WWRC Vice-Chair, addressed the board regarding the WWRC request to fund the WWRP at \$120 million. Ms. Jensen discussed the program metrics, funding needs, and public benefits realized through the program.

Marc Berejka, WWRC State Policy Chair and REI Government Affairs Director, addressed the board in support of the WWRC request to fund the WWRP at \$120 million. Mr. Berejka outlined the other programs and public benefits supported by the WWRP, citing economic and employment gains, revenue generated

through tax receipts, and improved access to Washington's natural resource recreation sites. Considering the anticipated population increases, continuing to maintain the program supports the state's goals for recreation, sustainability, and health living.

In response to board questions, Mr. Berejka explained that the business case for the request is soundly based in multiple economic studies stating the benefits of outdoor recreation to the economy. Ms. Jensen added that the net inflow from out-of-state recreators is strongly supported as well.

Hannah Clark, Washington Association of Land Trusts Director, addressed the board in support of the WWRC request to fund the WWRP at \$120 million. She agreed with the comments regarding maintaining the quality of life in Washington through continuing the strong funding support for the WWRP. She shared that the funds are expanded to support diversified needs across the state, and thanked the board for their consideration. She also thanked the board for their work in supporting the new Forestland Preservation category of the WWRP.

Tom Bugert, The Nature Conservancy, addressed the board in support of the WWRC request to fund the WWRP at \$120 million. Mr. Bugert focused his comments on the importance of anticipating, planning, and mitigating (as possible) the impacts of climate change when considering WWRP funding investments. He encouraged the board to consider long-term impacts when making their budget decisions.

Mr. Bugert responded to questions regarding the sufficiency of the \$120 million request, advocating for increased support for communities in need and/or color which are disproportionately affected by climate change impacts. He also responded to questions regarding legislative concerns over land acquisition, explaining that local coordination can support community needs, drive down costs, and improve management strategies.

Doug Levy and **Eric Friedl**, Washington Recreation and Parks Association, addressed the board. Mr. Levy explained the community need for youth activities, including fields, all-weather improvements, and increased recreational resources. A letter from the WRPA is included in the board materials. Mr. Friedl discussed statewide school district needs based on demographic growth, necessary upgrades to local facilities, and anticipated future demands due to population increases.

Mr. Levy responded to board questions regarding justification of the monetary ask associated with the project applications submitted for funding. He explained that the letter of intent process provided support for project-readiness, communication across entities regarding the application process, and facilitated movement of the most project-ready applications. Director Cottingham added that the grant round is run in such a way to encourage efficiency; a supplemental grant round may be a potential option based on further solicitation for letters of intent. Letters of intent are quite detailed, including project descriptions and anticipated costs.

Mr. Shiosaki expressed concerns regarding duplicating a tight grant round in the WWRP, citing the YAF grant round process as an example. Mr. Robinson explained RCO's rationale for running grant rounds for various programs either simultaneously or not, responding to concerns about workload and staff capacity. Mr. Levy agreed, stating that there are ways for the two programs (WWRP and YAF) to work together and meet local community needs and demands. He added that a strong response in the Local Parks category strengthens the strategy for supporting both programs.

Mr. Levy added comment regarding Item 7A of the board materials, agreeing with the 60/40 split for the WWRP, Local Parks Category and with the open competition process suggested by staff for the WWRP, Urban Wildlife Habitat Category.

Item 5B: Washington Wildlife and Recreation Program (WWRP)

Board Discussion

Chair Willhite asked for board comments and questions, expressing his support of the WWRC request amount of \$120 million.

Member Deller encouraged the board to be mindful of the pressures on legislative representatives when considering the requested funding amounts for each grant program. He expressed his support of the WWRC request amount of \$120 million.

Member Herman spoke to agency coordination, expressing his support of the WWRC request amount of \$120 million.

Member Shiosaki acknowledged the comments regarding legislative pressure and demands, expressing his support of the WWRC request amount of \$120 million.

Member Herzog spoke to keeping momentum after the WWRP updates, and expressed his support of the WWRC request amount of \$120 million.

Member Mayer stated his hope that the SCORP data will support quantification of the statewide needs, gaps, and trends so that they are appropriately reflected in funding considerations of the WWRP. Member Mayer expressed his support of the WWRC request amount of \$120 million.

Member Bloomfield expressed her support of the WWRC request amount of \$120 million.

Resolution 2016-23

Moved by: Member Michael Shiosaki

Seconded by: Member Betsy Bloomfield

Decision: Approved

Item 5C: Youth Athletic Facilities (YAF)

Board Discussion

Member Mayer supported the WRPA request amount of \$12 million, citing the needs stated in the public comments received.

Member Shiosaki spoke to the pressures of population growth and increased use of recreational facilities, stating that the need for funding will come. He agreed with the WRPA request amount of \$12 million.

Member Deller stated that as long as the confidence exists concerning a robust grant round, he supports the WRPA request amount of \$12 million.

Member Bloomfield suggested an alternate request amount, similar to the past funding amount of \$10 million.

Chair Willhite agreed that the need for a \$12 million funding request is strongly demonstrated; however, he suggested putting forth the request based on the understanding that the RCO would run a supplemental grant round to encourage further project solicitation.

Resolution 2016-24

Moved by: Member Pete Mayer

Seconded by: Member Michael Shiosaki

Item 5D: All Other Board-Funded Grant Programs

Resolution 2016-25

Moved by: Member Mike Deller

Seconded by: Member Jed Herman

Lunch Break: 12:20 p.m. – 12:45p.m.

Jon Snyder provided a brief update regarding his activities engaging in various recreation endeavors across the state. He shared information about a proposition in the San Juan Islands, State Parks recreational access budget provisos, a draft list of outdoor recreational manufacturing companies, revising the use of the state trail designation (not updated since the 1970s). Mr. Snyder responded to questions regarding budget considerations in light of the McCleary decision, stating that educational and recreational needs have some synergy.

Item 6: Youth Athletic Facilities Project Match Waiver Requests

Marguerite Austin, Recreation and Conservation Section Manager, briefed the board on the match waiver policy and summarized two requests to waive the match requirement for their YAF grant applications. Both communities are within federal disaster areas and have limited resources to support their YAF projects in light of recovery needs. If approved, the applications will remain eligible for evaluation and potential funding in the 2017-19 biennium.

Board Discussion

Member Bloomfield supported the requests; however, she suggested reviewing the waiver policy for future requests. Member Deller agreed with revising the waiver policy. Director Cottingham suggested using the recent WWRP changes to revisit the YAF policies.

Ms. Austin responded to board questions, clarifying the intent of the policy and definition of communities in federal disaster areas. As this is the first policy instated, there may be an increase in requests but there is limited grant funding. Other options include reducing the match limits for projects.

Chair Willhite supported the policy waivers for both projects. Member Mayer agreed that the policy should be revisited; he stated that he is opposed to 2016-27 with regards to the request to waive the 10% non-state, non-federal match requirement. However, he supports the match waivers for both projects.

In response, Ms. Austin provided the staff rationale for recommending approval of the 10% match (outlined in the board materials); should the 10% not be approved, the sponsor is prepared to seek alternate funding sources as a solution. Ms. Austin explained that there are options for postponing the decision on the 10% match, alleviating some concerns once further information about the budget is known.

Item 6A: Chief Tonakset Park Ball Field Complex Renovation (RCO Project #16-2033)

Public Comment

No public comment was received at this time.

Resolution 2016-26

Moved by: Member Jed Herman

Seconded by: Member Michael Shiosaki

Decision: Approved

Item 6B: Twisp Sports Complex Renovation Project– phase 1 (RCO Project #16-2023)

Public Comment

Soo Ing-Moody, Mayor of Twisp, submitted written comment to the board, distributed at the meeting.

Board Discussion

The board discussed amendments to the resolution language, removing references to the approval of a 10% non-state, non-federal match waiver. Chair Willhite requested that staff follow up with the project sponsor to explain the decision.

Resolution 2016-27, as amended

Moved by: Member Mike Deller

Seconded by: Member Betsy Bloomfield

Decision: Approved

Board Business: Requests for Direction

Item 7: Washington Wildlife and Recreation Program (WWRP) Policy Direction

Item 7A: Funding Allocations in the Local Parks and State Parks Categories

Adam Cole, Policy Specialist, provided an overview of the eligibility criteria, evaluation processes and allocation formulae for acquisition and development in the Washington Wildlife and Recreation Program, Local Parks and State Parks categories. Mr. Cole requested board direction on potential policy-making to implement the new flexibility granted by the Legislature as a result of Substitute Senate Bill 6227 (SSB 6227). Mr. Cole reviewed options for consideration based on stakeholder feedback, in order to prepare for soliciting public comment and presenting a decision for board consideration in October.

The board discussed potential options for determining the split between acquisition and development costs. Member Mayer encouraged the board to determine a simple acquisition formula, reflecting the needs cited in public comment specifically by Doug Levy, advocating a 40% acquisition/ 60% development split for Local Parks. Member Herzog explained that, from a State Parks perspective, the aim for 50% split makes the most sense and remains in line with legislative guidance. Member Shiosaki supported the modified split (40% acquisition/ 60% development).

Director Cottingham suggested using the same funding model as the Urban Wildlife Habitat category, a sort of “modified” modified split option that caps project costs above a certain percentage. Mr. Cole expanded upon the options presented, stating that a cleaner approach could be to evaluate acquisition and development projects separately.

The board discussed putting three of the options out for public comment (removing the “Preference” and “Weighted” options, as outlined in the board materials), and for releasing materials for Local Parks and State Parks as separate decision packages. A fourth option including a 40% acquisition/ 40% development/ 20% unallocated split, allowing the 20% to be discretionary to fully fund projects, and up to 50% as a project cost cap, was proposed as well.

Item 7B: Funding Allocation in the Urban Wildlife Habitat Category

Leslie Connelly, Policy Specialist, briefed the board on changes in the types of sponsors eligible for funding as a result of legislative changes to the WWRP in SSB 6227. The board must now reconsider its policy of funding allocations based on the types of sponsors. Ms. Connelly presented three options for board consideration – competitive allocation, a 40/40/20 percent allocation, or a 30/30/30/10 percent allocation – and requested direction on which options to distribute for public comment in August.

The board discussed the program's allocation options in terms of the program's competitive nature, intent, and efficiency in meeting needs gaps. The discussion included the need to clarify the intent of 'urban habitat' and what may fulfill the program criteria. Member Mayer encouraged the board to consider the category's intent when considering the formula, noting that urban areas are somewhat subjective. Member Deller agreed. Member Bloomfield supported an open competition model for allocation.

Chair Willhite commented on the fall-off in completion rates of local sponsors. Ms. Connelly explained that this is in part due to the nature of state sponsors requesting larger funding amounts, as well as local sponsors' requirement to provide match which state sponsors don't have to provide.

The board expressed general consensus for the competitive allocation model being released for public comment.

Item 7C: Forest Land Preservation Category Policies and Evaluation Criteria

Leslie Connelly, Policy Specialist, shared information about the new WWRP category, Forest Land Preservation, and requested board feedback on the policies and evaluation criteria set forth in the board materials in order to solicit public comment in August. The board will make decision on the program policies and criteria at the October 2016 meeting.

Public Comment

Lou-Anne Daoust-Filiatrault, Washington Wildlife and Recreation Coalition (WWRC) Policy Associate, explained that the WWRC will establish a formal position on the new program's policies and criteria within the next several weeks. Ms. Daoust-Filiatrault stated that the WWRC has several issues to consider, such as how multiple projects will affect the open space tax and how easements and amendments will be processed. Ms. Daoust-Filiatrault shared that the WWRC intends to provide feedback during public comment period.

Board Discussion

The board discussed some of the definitions and potential for revisions, but did not recommend any major changes. Ms. Connelly explained that she will work with the advisory committee to refine the material prior to the public comment period, and will share ongoing renditions with the board.

Break: 3:05 p.m. – 3:15 p.m.

Board Business: Decisions

Item 8: Policy Decisions

Item 8A: Nonhighway and Off-Road Vehicle Activities (NOVA) Policy Changes

Adam Cole, Policy Specialist, summarized the policy changes presented at the April 2016 board meeting. He provided an overview of the public comments received, staff responses, and considerations of each comment. He concluded by sharing the final staff recommendations based on public comment.

Resolution 2016-28

Moved by: Member Mike Deller

Seconded by: Member Michael Shiosaki

Decision: Approved

Item 8B: Changes to Project Type Definitions for Nonhighway and Off-road Vehicle Activities and Recreational Trails Program

Adam Cole, Policy Specialist, shared the staff recommendation to withdraw resolution 2016-29 and defer policy-making that would update definitions for maintenance, operations, and development project types in the NOVA and Recreational Trails programs. Updating these definitions would change the types of activities allowed in each project type; based on these considerations and public comment received, staff recommended withdrawing the resolution.

Resolution 2016-29, withdrawn

Moved by: N/A

Seconded by: N/A

Decision: N/A

Item 9: Follow-up on Policy Issues

Item 9B: Firearms Range and Course Safety Guidance and Qualifications

**This item presented out of order.*

Adam Cole, Policy Specialist, summarized the briefing and public comment received at the April 2016 board meeting. Mr. Cole summarized the staff actions since April, including review of related guidance since the 2014 policy adoption. He explained examples from the Kitsap County Ordinance, the status of NRA source book, and other range guidance. These examples were provided to the board to identify when the policy applies to an entire complex or certain areas.

Mr. Cole offered suggestions for moving forward, including options to amend the policy; hire a consultant to evaluate the safety policy and RCO's operations related to firearms and archery projects; consider hiring a professional to evaluate firearms and archery projects for compliance with the safety policy; or allow the 2014 projects affected by the policy to be completed and see what issues, if any, arise as the most important to address.

Public Comment

Christa Little addressed the board, following up on her public comments submitted at the April 2016 meeting. She encouraged the board to consider review in the environmental areas, and supported the recommendations provided by Mr. Cole.

Item 9A: Project Area Special Committee Update

Leslie Connelly, Policy Specialist, summarized the recent meetings of the special committee charged with reviewing the definition of "project area." Member Deller commented on several projects being examined by the committee to draft guidance, and potential discussion items for their next meeting. The committee's goal is to have recommendations for board adoption at the October 2016 meeting.

Item 10: Public Hearing for Amendments to Chapters 286-04 and 286-13 of the Washington Administrative Code

Leslie Connelly, Policy Specialist, presented a staff recommendation for amendments to the administrative rules in Title 286 of the Washington Administrative Code (WAC), Chapters 286-04 and 286-13. She outlined the required public review process for the adoption of amendments. The rules cover a number of subjects including general authorities of the Recreation and Conservation Funding Board and RCO director, general grant assistance rules, and specific program rules.

The board opened a public hearing on proposed changes to Title 286 of the WAC. There was no public comment. The public hearing was closed.

Ms. Connelly noted that three written public comments were received (Attachment D, Draft Explanatory Statement, included in the board materials and folders).

Resolution 2016-30, amended

Moved by: Member Pete Mayer

Seconded by: Member Betsy Bloomfield

Decision: Approved

Closing: Day One

The meeting was adjourned for the day at 4:16 p.m. by Chair Willhite.

RECREATION AND CONSERVATION FUNDING BOARD SUMMARY MINUTES

Date: July 14, 2016

Place: Bellevue, Redmond, Sammamish, Issaquah

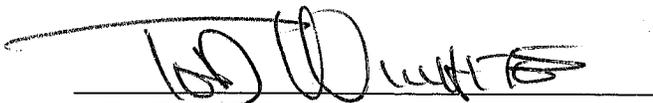
Recreation and Conservation Funding Board Members:

Ted Willhite	Chairman	Michael Shiosaki	Seattle
Betsy Bloomfield	Yakima	Jed Herman	Designee, Department of Natural Resources
Pete Mayer	Renton	Peter Herzog	Designee, Washington State Parks
Mike Deller	Mukilteo		

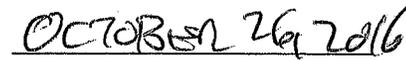
Tour

The board began the tour of projects at 8:00 a.m. and proceeded as indicated on the agenda. The tour concluded at 3:30 p.m. Member Stohr was excused.

Approved by:



Ted Willhite, Chair



Date