

RECREATION AND CONSERVATION FUNDING BOARD SUMMARIZED MEETING AGENDA & ACTIONS
August 26, 2014

Agenda Items without Formal Action

Item	Board Request for Follow-up
N/A	No follow up action requested.

Agenda Items with Formal Action

Item	Formal Action	Board Request for Follow-up
1. Consent Calendar		
A. Eligibility request for City of Edmonds, Civic Center/Field Acquisition	APPROVED Resolution 2014-13	No follow up action requested.
2. Washington Wildlife and Recreation Program Administrative Rate	APPROVED Resolution 2014-14	No follow up action requested.
3. Operating Budget and Capital Budget Requests for 2015-17		No follow up action requested.
A. Operating Budget and Capital Budget Requests Based on Revenue Projections	APPROVED Resolution 2014-15	
B. Washington Wildlife and Recreation Program (WWRP)	APPROVED Resolution 2014-16	
C. Youth and Community Athletic Facilities (YAF)	APPROVED Resolution 2014-17	

RECREATION AND CONSERVATION FUNDING BOARD SUMMARY MINUTES

Date: August 26, 2014

Place: Olympia, WA

Recreation and Conservation Funding Board Members Present:

Harriet Spanel	Chair, Bellingham	Jed Herman	Designee, Department of Natural Resources
Betsy Bloomfield	Yakima	Peter Herzog	Designee, State Parks
Mike Deller	Mukilteo		
Pete Mayer	Renton		
Ted Willhite	Twisp		

It is intended that this summary be used with the materials provided in advance of the meeting. The Recreation and Conservation Office (RCO) retains a recording as the formal record of the Recreation and Conservation Funding Board (board) meeting.

Call to Order

Chair Spanel called the meeting to order at 1:31 p.m. Staff called roll and a quorum was determined. Member Stohr was not in attendance, and Member Herzog attended as a designee on behalf of Member Hoch, Director of State Parks. The board reviewed the agenda. Member Willhite moved to approve the agenda; Member Deller seconded.

Item 1: Consent Calendar

The board reviewed Resolution #2014-13, Consent Calendar. This resolution included eligibility for the City of Edmonds, Civic Center / Field Acquisition.

Resolution 2014-13

Moved by: Member Mayer

Seconded by: Member Bloomfield

Resolution: APPROVED

General Public Comment

There were no public comments.

Board Business: Requests for Direction

Item 2. Washington Wildlife and Recreation Program Administration Rate

Director Cottingham reminded the board of the options for calculating the WWRP rate presented at the July meeting. In general, the board was most supportive of one of the options, which would change the administrative rate based on the actual average cost of administering the WWRP over the previous five biennia. The rate would be set each biennium based on the previous five biennia's actual average cost and be approved by the Office of Financial Management.

Since that time, RCO has drafted a bill and met with several staff for the capital budget committees, Office of Financial Management (OFM) staff, and legislators; feedback was received and incorporated into the draft bill, along with comments about remaining lean and efficient if the preferred administrative rate calculation is granted.

Resolution 2014-14

Moved by: Member Willhite

Seconded by: Member Herman

Resolution: APPROVED

Public Comment

There were no public comments.

Item 3A: Operating and Capital Budget Requests for 2015-2017

The board was asked to provide direction regarding the 2015-17 budget requests and outlined in the board materials (Items 3A – 3C). These requests are outlined as separate resolutions, including the RCO Operating Budget, the Washington Wildlife and Recreation Program (WWRP), Youth and Community Athletic Facilities (YAF) and some decision packages. Director Cottingham stated all of the decision packages related to the Salmon Recovery Funding Board (SRFB) were authorized and approved by the Salmon Recovery Funding Board this morning.

The board discussed the programs involved in the general budget request, including dedicated revenue grant programs. Director Cottingham stated that as it gets closer to either the Governor's budget release, or end of the legislative session, RCO will provide updated numbers to the Governor's Office and the Legislature. The request amounts presented to the board today are based on RCO's predictions of the respective program accounts at this time.

Resolution 2014-15

Moved by: Member Deller

Seconded by: Member Willhite

Resolution: 6 Members Approved, 1 Abstention (Bloomfield).

Public Comment

There were no public comments.

Item 3B: Washington Wildlife and Recreation Program (WWRP)

Director Cottingham shared that RCO staff are not making a funding recommendation regarding the WWRP, leaving that to the board. At the July board meeting in Vancouver, staff provided an analysis for review and discussion. The Washington Wildlife and Recreation Coalition has recommended a funding level of \$97. The Washington Fish and Wildlife Commission and the State Parks and Recreation Commission both are supportive of \$97 million.

Member Willhite expressed full support of the \$97 million request, but suggested adding to the resolution how much the recreation and conservation program contributes to the economy. After board discussion, Member Herman moved to amend the resolution to add "economic vitality" to the second and third paragraphs of the resolution. Member Willhite seconded the motion.

Resolution 2014-16

Moved by: Member Mayer

Seconded by: Member Bloomfield

Resolution: APPROVED

Public Comment

There were no public comments.

Item 3C: Youth and Community Athletic Facilities (YAF)

At July's meeting, the board authorized RCO staff to initiate a letter of intent process. Leslie Connelly, Policy Specialist, shared the results of this process with the board. RCO received 194 submittals for individual projects; the total amount of grant funds requested is \$38.8 million.

The director recommended the board request a sufficient amount for funds to support the need expressed need through the letter of intent process, between \$3.6 and \$10 million. Staff also recommended the board request retaining up to five percent of any funds appropriated for program administration. Five percent was the administrative rate allowed in the Youth Athletic Facilities program in the 2005-07 supplemental capital budget.

The board discussed the history of the program and potential influencing factors such as the upcoming report from the Governor's Outdoor Recreation Task Force, geographical spread of the applications, types of eligible sponsors, and competitive selection criteria for the program.

The discussion also centered on ensuring as much funding as possible to support the amount of funding requested. Member Mayer expressed that based on the response received it would be an appropriate time to submit a larger, bolder request. Member Mayer motioned to increase the request amount to \$12 million. Member Willhite seconded.

Resolution 2014-17

Moved by: Member Mayer

Seconded by: Member Willhite

Resolution: APPROVED

Public Comment

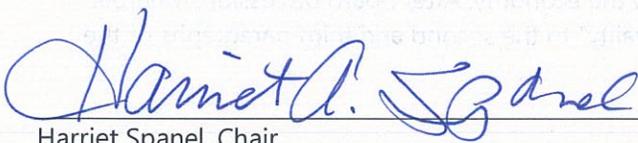
There were no public comments.

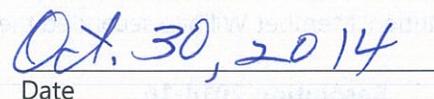
Closing Remarks

Director Cottingham noted that the next board meeting will be held in Olympia, Washington on October 29- 30. A two-day meeting will be required as RCO will be presenting all the projects that the board will be approving. Additionally, RCO will be celebrating the agency's 50th anniversary in the reception room at state capital.

The meeting was adjourned at 2:28 p.m. by Chair Spanel.

Approved by:


Harriet Spanel, Chair


Date

**Recreation and Conservation Funding Board
Resolutions #2014-13
August 2014 Consent Calendar**

BE IT RESOLVED, that the following August 2014 Consent Calendar items are approved:

- A. Eligibility Request for the City of Edmonds, Civic Center/Field Acquisition

Resolution moved by: Pete Mayer

Resolution seconded by: Betsy Bloomfield

Adopted/Defeated/Deferred (underline one)

Date: August 26, 2014

Recreation and Conservation Funding Board
Resolution #2014-14
Washington Wildlife and Recreation Program Administrative Rate

WHEREAS, the Recreation and Conservation Funding Board (board) is statutorily authorized to implement the Washington Wildlife and Recreation Program as described in Chapter 79A.25 RCW; and

WHEREAS, the Recreation and Conservation Office (RCO) is the administrator for the Washington Wildlife and Recreation Program on behalf of the board; and

WHEREAS, RCW 79A.15.030 allows up to three percent of the capital budget appropriation for the Washington Wildlife and Recreation Program to be retained by RCO for program administration; and

WHEREAS, RCO staff has demonstrated the need to change the allowable administrative rate for the Washington Wildlife and Recreation Program due to new administrative requirements such as cultural resources consultation, fiscal accountability and review, and grant project compliance. There are also increasing public expectations for electronic accessibility of project information, increased requests for public disclosure, and increased efforts to streamline the grant processed with technology;

NOW, THEREFORE, BE IT RESOLVED that the board hereby approves RCO staff pursuing legislation to change the allowable administrative rate for the Washington Wildlife and Recreation Program. The proposed legislation would change the administrative rate based on the actual average cost of administering the WWRP over the previous five biennia. The rate would be set each biennium based on the previous five biennia's actual average cost and be approved by the Office of Financial Management.

Resolution moved by: Ted Willhite

Resolution seconded by: Jed Herman

Adopted/Defeated/Deferred (underline one)

Date: August 26, 2014

Recreation and Conservation Funding Board

Resolution #2014-15

Recommending a Funding Level for Recreation and Conservation Office Administration and Grant Programs in the 2015-17 Biennium

WHEREAS, the Recreation and Conservation Office (RCO) must submit a 2015-17 Operating Request Budget to the Office of Financial Management; and

WHEREAS, the operating budget will be in conformance with the Office of Financial Management instructions, including carry-forward, maintenance level, and enhancement items; and

WHEREAS, the RCO must also submit a 2015-17 Capital Request Budget to the Office of Financial Management; and

WHEREAS, for federally supported programs and revenue-supported state programs, the amounts requested will need to reflect estimated federal apportionments (LWCF and BIG), and the current revenue projections by the Departments of Transportation and Licensing; and

WHEREAS, the Recreation and Conservation Funding Board (board) finds there is a continuing and compelling need for funding to maintain and enhance the state's quality of life and ecosystem health by investing in outdoor recreation opportunities and important plant, fish and wildlife habitat; and

WHEREAS, the RCO administered grant programs are important components furthering the Governor's initiatives of having a clean environment and healthy communities; and

WHEREAS, requesting budget support for these grant programs, and the RCO administration necessary to implement those grant programs, enables the board to fulfill its mission and goals;

NOW, THEREFORE, BE IT RESOLVED that:

1. The board hereby approves the 2015-17 budget requests shown below.

Program	2015-17 Request
Aquatic Lands Enhancement Account	\$6,600,000
Boating Facilities Program	\$9,360,000
Boating Infrastructure Grant Program (BIG)	\$2,200,000
Firearm and Archery Range Recreation (FARR)	\$580,447
Land and Water Conservation Fund	\$4,000,000
Nonhighway and Off-road Vehicle Activities (NOVA)	\$8,670,000
Recreational Trails Program	\$5,000,000

2. The Director is authorized to modify and/or update the amounts as new revenue forecasts become available or to comply with Office of Financial Management budget instructions or directives. The Director also shall modify and/or update the request as necessary to meet the budget needs of the affiliated boards and councils, and to provide for scheduled rent, services, personnel increment dates, labor contract costs, and other operations costs.

Recreation and Conservation Funding Board

Resolution #2014-15

Recommending a Funding Level for Recreation and Conservation Office Administration and Grant Programs in the 2015-17 Biennium

3. The Director is authorized to apply for outside funding sources to supplement the capital budget consistent with the board and agency mission.
4. The Director shall submit any necessary re-appropriation requests.
5. The Director shall seek concurrence by the Salmon Recovery Funding Board in the submittal of any operating and capital budget requests within their jurisdiction.
6. The Director shall coordinate with the Department of Fish and Wildlife, Department of Natural Resources, and the Puget Sound Partnership in any jointly administered grant program budget requests.
7. The Director shall coordinate with the Washington Invasive Species Council in budget requests related to the administration of that Council.

Resolution moved by: Mike Deller

Resolution seconded by: Ted Willhite

Adopted/Defeated/Deferred (underline one)

Date: August 26, 2014

Recreation and Conservation Funding Board
Resolution #2014-16
Recommending a Funding Level for the Washington Wildlife and Recreation Program
for the 2015-17 Biennium

WHEREAS, the Recreation and Conservation Office (RCO) must submit a 2015-17 Capital Request Budget to the Office of Financial Management; and

WHEREAS, the Recreation and Conservation Funding Board (board) finds there is a continuing and compelling need for funding to maintain and enhance the state's quality of life, economic vitality, and ecosystem health by investing in outdoor recreation opportunities and important plant, fish and wildlife habitat; and

WHEREAS, the Washington Wildlife and Recreation Program is a critical component to furthering the goal of maintaining and enhancing the state's quality of life, economic vitality, and healthy ecosystems; and

WHEREAS, requesting budget support for these grant programs, and the RCO administration necessary to implement those grant programs, enables the board to fulfill its mission and goals;

NOW, THEREFORE, BE IT RESOLVED that the board hereby approves the 2015-17 Budget request shown below.

Program	2015-17 Request
Washington Wildlife and Recreation Program	\$97,000,000

Resolution moved by: Pete Mayer

Resolution seconded by: Betsy Bloomfield

Adopted/Defeated/Deferred (underline one)

Date: August 26, 2014

Recreation and Conservation Funding Board

Resolution #2014-17

Recommending a Funding Level for the Youth and Community Athletic Facilities Program for the 2015-17 Biennium

WHEREAS, the Recreation and Conservation Office (RCO) must submit a 2015-17 Capital Request Budget to the Office of Financial Management; and

WHEREAS, the Recreation and Conservation Funding Board (board) finds there is a continuing and compelling need for funding to maintain and enhance the state's quality of life by investing in outdoor recreation opportunities; and

WHEREAS, the Youth and Community Athletic Facilities program is a critical component to furthering the goal of maintaining and enhancing the state's quality of life and healthy ecosystems; and

WHEREAS, requesting budget support for this grant program, and the RCO administration necessary to implement it, enables the board to fulfill its mission and goals;

NOW, THEREFORE, BE IT RESOLVED that the board hereby approves a general obligation bond capital budget request for 2015-17 biennium in the amount shown below and a request to retain five percent of any appropriation for program administration.

Program	2015-17 Request
Youth and Community Athletic Facilities Program	\$12,000,000

Resolution moved by: Pete Mayer

Resolution seconded by: Ted Willhite

Adopted/Defeated/Deferred (underline one)

Date: August 26, 2014