

Firearms and Archery Range Recreation Grant Program



Cascade Rifle & Pistol Club - Safety Fence & Facilities Enhancement



Cascade Rifle & Pistol Club - Safety Fence & Facilities Enhancement

If you want to:

Build or renovate facilities
for firearm and archery
shooting sports or,

Acquire property for future
development of a facility
that supports firearm and
archery shooting sports.



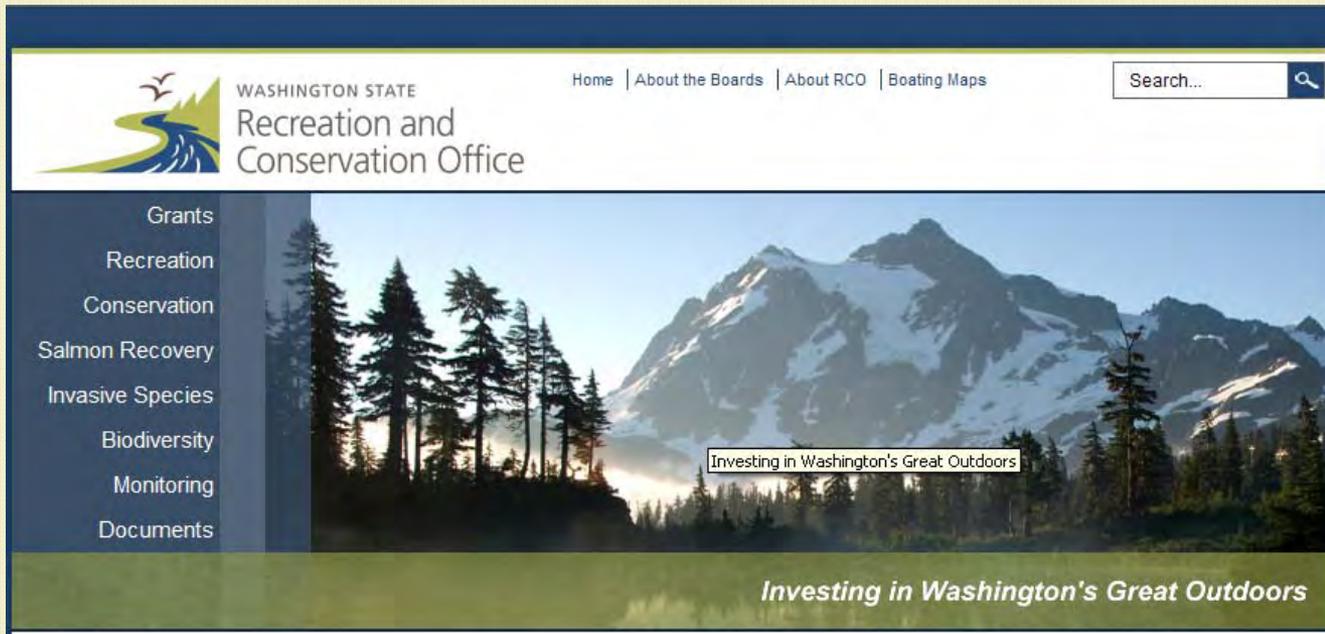
.....Then you are in the right place.

- **Agency Overview**
- **Prism**
- **Application Process**
- **Program History & Policies**
- **The Grant Program's**
 - Focus and Priorities
 - Eligible Applicants
 - Project Types
 - Funding Limits
 - Project Examples
 - Project Evaluation Criteria
 - Materials Available



Evergreen Sportsmen's Club – Skeet Field

Work with others to protect and improve the best of Washington's natural and outdoor recreational resources.



We do this by developing strategies, promoting partnerships and coordination, and **funding projects through fair processes** that consider research, community priorities and best practices.

RCO's Role

- Distribute state and federal funding
- Administer grant funding during the active phase of a project
- Insure the investments made are maintain in perpetuity
- Conduct special studies, oversee statewide plans and staff councils such as the invasive species council

Changes for Applications

- Control and tenure documentation
- New PRISM screens
 - Work types/Metrics/Cost estimates

Revised Manual #11 -Available Early December 2010

Proposed Program Changes

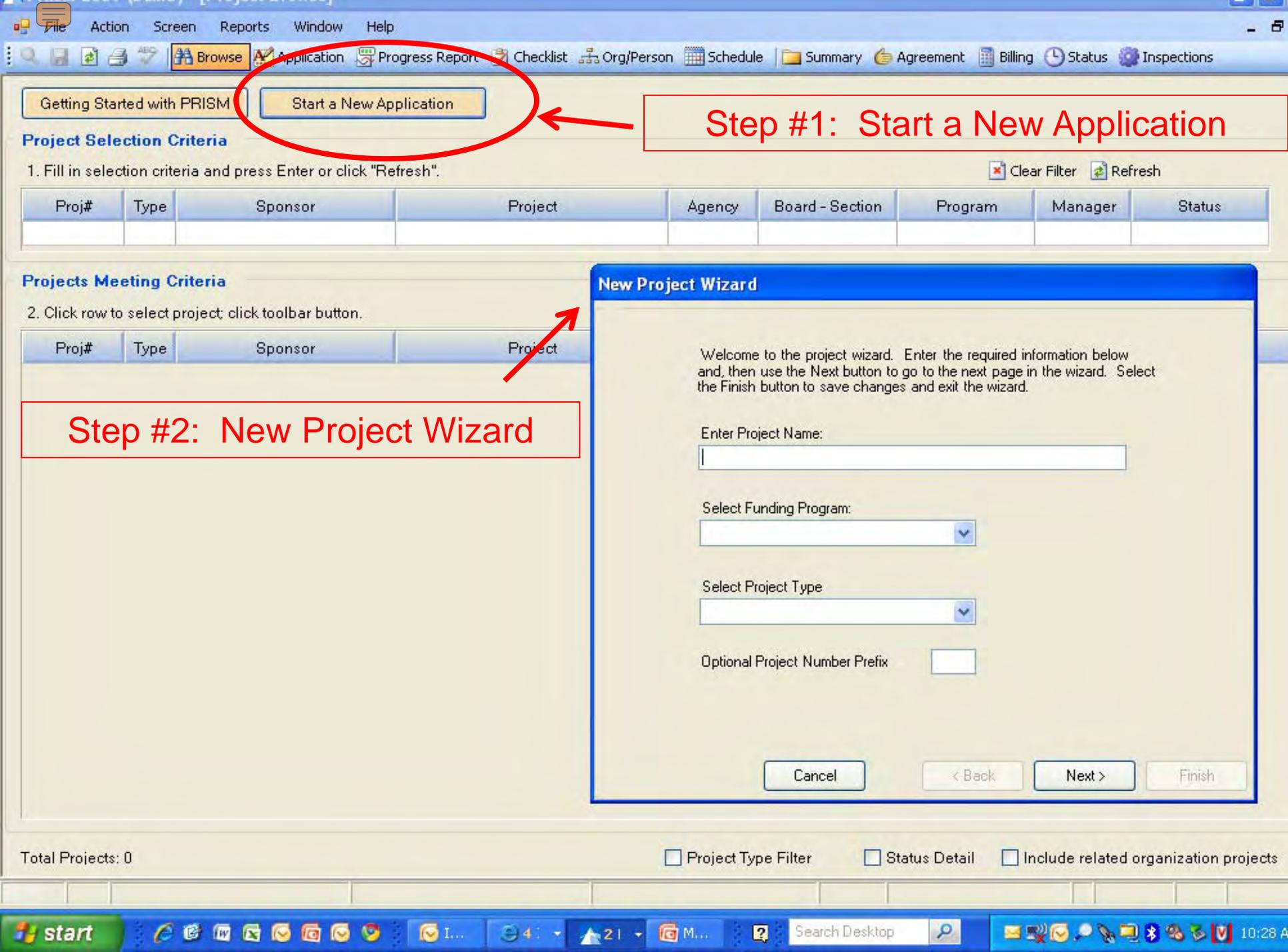
- Increase grant request amount to \$100,000 per application (pending board approval)
- Distributing all funds in July 2011 –this is a biennial program



- Application Wizard
- PRISM organization
 - Project
 - Worksite
 - Property
- Recent changes to PRISM
 - Categories and Work Types
 - Cost Estimates
 - Project Metrics
- If funded, these Metrics becomes the basis for grant limits and scope of work for the Project Agreement.



New!



Step #1: Start a New Application

Step #2: New Project Wizard

Getting Started with PRISM

Start a New Application

Step #3: Complete the Wizard**Project Selection Criteria**

1. Fill in selection criteria and press Enter or click "Refresh"

Proj#	Type	Sponsor

Clear Filter Refresh

Manager	Status

Projects Meeting Criteria

2. Click row to select project; click toolbar b

Proj#	Type	Sponsor
-------	------	---------

Manager	Status
---------	--------

New Project Wizard

Welcome to the project wizard. Enter the required information below and, then use the Next button to go to the next page in the wizard. Select the Finish button to save changes and exit the wizard.

Enter Project Name:

The County Dream Park

Select Funding Program:

WWRP - Local Parks

Select Project Type

Development

Optional Project Number Prefix

Cancel

< Back

Next >

Finish

Total Projects: 0

 Project Type Filter Status Detail Include related organization projects

Getting Started with PRISM Start a New Application

Project Selection Criteria

1. Fill in selection criteria and press Enter or click "Refresh"

Proj#	Type	Sponsor

Clear Filter Refresh

Manager	Status

Projects Meeting Criteria

2. Click row to select project; click toolbar b

Proj#	Type	Sponsor

Manager	Status

New Project Wizard

Review information for accuracy. Click the Finish button to add the new project.

Project Information

Project Name: The County Dream Park
Project Funding Program: WWRP - Local Parks
Project Type: Development

Project Organization/Person

New Project Wizard

Your project has been saved in the PRISM database.
The project number is 10-1005.
Select OK to continue.

OK

Cancel < Back Next > Finish

Step #4:
Write down
this number

Total Projects: 0

Project Type Filter Status Detail Include related organization projects

10-1005	D	County of Pierce	The County Dream Park	WWRP - Local Parks	Preapplication	SarahT	DEMO	1.0.361
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Project #10-1005, The County Dream Park

Roles | Description | Funding Request | App Questions | Metrics | Permits | Attachments | Submit

Navigate

Click below to navigate screens

- Project: The County Dream Park (#10-1005)
- Worksite: (#1)
- Property:

Add Worksite Add Property

Instructions

This screen shows basic information about a project.

General

Project Roles

Project Contacts

External Systems

General:
Project Number is assigned by PRISM. Enter your unique Project Name; it can be up to 50 characters. (Originally entered in the New Project Wizard) This name will appear on reports to media, legislators, and the public.

Project Type is a category based on type of work to be performed. (Originally entered in the New Project Wizard.)
[Project Types.](#)

Project Status is the current stage of the

General

Project Number: 10-1005 Project Type: Development

Project Name: The County Dream Park Status: Preapplication

Project Roles

Organization	Role Type
Pierce County of Rec. and Conserv. Office (RCO)	Primary Sponsor
	Managing Agency

External Systems

Source	Source Project Number

Sponsor #:

Sponsor Region:

Project Contacts

Contact Person(s)	Role on Project	Phone Number(s)	Email Address
<h1>Roles</h1> <h1>Description</h1> <h1>Funding Request</h1>			

Project #10-1005, The County Dream Park

Roles Description Funding Request App Questions Metrics Permits Attachments Submit

Navigate

- Click below to navigate screens
- Project: The County Dream Park (# 10-10...
- Worksite: (#1)
- Property:

Add Worksite Add Property

Instructions

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Organization	Role Type
Pierce County of Rec. and Conserv. Office (RCO)	Primary Sponsor
	Managing Agency

External Systems

Source	Source Project Number

Sponsor #:

Sponsor Region:

Project Contacts

Contact Person(s)	Role on Project	Phone Number(s)	Email Address

1. Project Level
2. Worksite Level
3. Property Level

Project #10-1005, The County Dream Park

Roles Description Funding Request App Questions Metrics Permits Attachments Submit

Navigate

Click below to navigate screens

Project: The County Dream Park (#10-1005)

Worksite: (#1)

Property:

Add Worksite

Add Property

Instructions

This screen shows basic information about a project.

- [General](#)
- [Project Roles](#)
- [Project Contacts](#)
- [External Systems](#)

General:
Project Number is assigned by PRISM. Enter your unique Project Name; it can be up to 50 characters. (Originally entered in the New Project Wizard) This name will appear on reports to media, legislators, and the public.

Project Type is a category based on type of work to be performed. (Originally entered in the New Project Wizard.)
[Project Types.](#)

Project Status is the current stage of the

General

Project Number: 10-1005

Project Type: Development

Project Name: The County Dream Park

Status: Preapplication

Project Roles

Organization	Role Type
Pierce County of Rec and Conserv. Office (RCO)	Primary Sponsor
	Managing Agency

External Systems

Source	Source Project Number

Sponsor #

Sponsor Region

Project Contacts

Contact Person(s)	Role on Project	Phone Number(s)	Email Address

Level #1: Project

Project #10-1005, The County Dream Park

Worksite Description | Work Types | Cost Estimates | Metrics | App Questions

Navigate
Click below to navigate screens

Project: The County Dream Park (#10-10...

Worksite: Worksite #1 (#1)

Property:

Add Worksite

Add Property

Instructions

Through these application screens, you will enter information about your project. The screens are customized to the grant program for which you are applying and the type of project you have.

Please review the application requirements by clicking on the Submit tab and then the Application Information link.

Project Navigation Worksites and Properties

Project Navigation:
It is important to watch where you are in the Navigate box above (note whether you are filling in information for a worksite or property) so your entries are accurate.

[Project Navigation](#)

Worksite Information

Worksite Number

Worksite Name

Worksite Description

Driving Directions

Level #2: Worksite

Project #09-1436, Evergreen Sportsmen's Club Sporting Clays

Worksite Description | Cost Estimates (Original) **Work Types** | Metrics | Cost Estimates | App Questions

Select one or more Work Types that apply to this project. Scroll down to see full list.

Archery and Firearms
Range Elements

Projects that develop or renovate opportunities for archery and shooting sports.

- Install range control/security system
- Install range lighting
- Install safety/noise abatement items
- Purchase range liability insurance

Archery Ranges

Projects that develop or renovate opportunities for archery sports.

- Archery field course development Development or renovation of an archery field course with individual shooting stations.
- Archery range development Development or renovation of an archery range facility including covered shooting lines and open target shooting areas.
- Install archery amenities Development or renovation of range amenities including 3-D targets, target butts, target backstops and range target stands.

Buildings and
Structures

Buildings and structures that facilitate recreation opportunities or support the operation and maintenance of the worksite at which they are located.

- Construct / install restroom Development or renovation of restroom facilities. Restroom can be flush, vault or composting facilities and may include showers, laundry, and storage. Costs associated with the purchasing of portable sani-can units and portable sani-can pads.
- Construct administrative building Development or renovation of an administrative building that houses staff who operate and manage a park site.
- Construct cabin Development or renovation of basic, rustic building for overnight camping use. May include: heating, cooling systems, built-in-bunk beds, power and fireplaces etc. Does not include building furnishing such as cooking equipment, furniture, etc.

Navigate

Click below to navigate screens

Project: Evergreen Sportsmen's Club Sp...

worksite: Sporting clays & skeet range...

Property: Evergreen Sportsmen's Cl...

Add Worksite

Add Property

Instructions

Work Types

This tab shows all of the Categories and Work Types that are valid for the Program and Project type for which you are applying.

By checking the appropriate checkbox(es), select the Work Types that are included in your project.

**Level #2: Worksite
WORK TYPES**

Project #09-1436, Evergreen Sportsmen's Club Sporting Clays

Worksite Description | Cost Estimates (Original) | Work Types | **Metrics** | Cost Estimates | App Questions

Navigate
Click below to navigate screens
Project: Evergreen Sportsmen's Club Sp...
Worksite: Sporting clays & skeet range
Property: Evergreen Sportsmen's Cl...

Development Metrics

Use the Work Type tab to change the selected Work Types. Each Work Type has its own list of metrics.

Collapse All

Show Descriptions

Application

Firearms Ranges

Purchase firearms capital equipment (Metrics: 5 blank)

Number of trap machines:

Shotgun sports trap machines :
Select one or more shotgun sports using trap machines.

- Skeet
- Sporting clays
- Trap
- None

Number of voice call systems:

Number of duck tower lifts:

Number of target carriers:

Sporting clays development (Metrics: 2 blank)

Number of sporting clays courses:

General Site Improvements

Instructions

Worksite Metrics

Enter your answer to each metric. You may not leave any field blank. Zero may be a valid answer to some of the metrics that you will be asked.

You must select at least one answer for metrics that provide multiple choices (example: Yes/No).

Level #2: Worksite METRICS

Project #09-1436, Evergreen Sportsmen's Club Sporting Clays

Worksite Description | Cost Estimates (Original) | Work Types | Metrics | **Cost Estimates** | App Questions

Navigate
Click below to navigate screens

Project: Evergreen Sportsmen's Club Sp...
Worksite: Sporting clays & skeet range...
 Property: Evergreen Sportsmen's Cl...

Add Worksite Add Property

Instructions

This tab requests all your non-acquisition costs for this worksite.

Remember, the costs should include both the costs for which you are seeking funding and the costs you will provide as part of your match.

Selected Categories and Work Types

This list shows the Categories and Work Types that were selected on the Work Type screen.

Cost Estimate

Total Cost - Enter the total cost for each of the Work Types.

Development Cost Estimate

Categories and Work Types selected on previous tab:

Category	Work Type	Total Cost	Cost Description (optional)
Buildings and Structures	Construct / install restroom	<i>35,000</i>	<i>Install 2 unisex Restroom, with ADA access</i>
Buildings and Structures	Construct miscellaneous building	<i>20,000</i>	
Firearms Ranges	Purchase firearms capital equipment		
Firearms Ranges	Sporting clays development		
General Site Improvements	Construct picnic shelter		
General Site Improvements	Install signs/kiosk		
General Site Improvements	Install site furnishings		
General Site Improvements	Landscaping improvements		
		\$0.00	

Work Type Cost Subtotal	\$0.00	
State and Local Sales Tax	\$1,237.00	% 0.00
Subtotal	\$1,237.00	
A&E Cost Estimate	\$8,773.00	% 709.2
Total Development Estimate	\$10,010.00	

Level #2: Worksite COST ESTIMATE

Project #10-1004 Diane first test of Demo

Property Description | Cost Estimate | **Metrics** | App Questions

Navigate
Click below to navigate screens

- Project: Diane first test of Demo (#10-100...
- Worksite: Williams site (#1)
- Property: smith property**

Add Worksite Add Property

Instructions

Property Metrics

Enter your answer to each metric. You may not leave any field blank. Zero may be a valid answer to some of the metrics that you will be asked.

You must select at least one answer for metrics that provide multiple choices (example: Yes/No).

Property Metrics

Property metrics are required for each Cost Item selected on the Costs tab

Collapse All

Show Descriptions

Estimated

Category: Real Property Acquisition

Work Type: Land (Metrics: 4 filled)

For fee acquisitions, select the Acreage Type and enter the number of acres to be acquired for each type.:

Choice	Acres
<input checked="" type="checkbox"/> Upland	42
<input type="checkbox"/> Lake	
<input type="checkbox"/> Riparian	
<input type="checkbox"/> Tidelands	
<input type="checkbox"/> Wetland	

Identify the Appraised value of any improvements on the property.:

\$5,000

Mitigation for hazardous substances required.: Is mitigation for hazardous substances included in the land acquisition cost for this project?

No
 Yes

Encumbrances that limit proposed uses of the project site.: Select one or more of the following to identify any encumbrances that would limit the proposed uses of the project site.

- No encumbrances
- Covenants
- Lease back
- Life estate
- Restrictions by other funding source

Enter Note View/Edit Note

Acquisition Projects

Property METRIC

Questions?



Bainbridge Island Shooting Club: Public Archery Range

- **Firearms and Archery Range Recreation (FARR) – Now!**
- **Grant Program offered by RCO for 2011**
 - Boating Facilities Grants (BFP)-January 10, 2011
 - Nonhighway and Off-road Vehicle Account (NOVA)-January 10, 2011
 - Boating Infrastructure Grant (BIG) – May 2, 2011 – Motorized Boats \geq 26'
 - Land and Water Conservation Fund (LWCF) – May 2, 2011
 - Recreational Trails Program (RTP)-May 2, 2011
- **Grant Program offered by RCO for 2012**
 - Aquatic Lands Enhancement Account (ALEA) – May 2012
 - Washington Wildlife & Recreation Program (WWRP) May 2012

2011 Timeline:

Start a New Application – November 15

Applications Due – January 10, 2011

Project Review* – March 3-4, 2011

Technical Completion – April 1, 2011

Project Evaluation* – April 18-19, 2011

Ranked Lists Approved – June 22-23, 2011

Funding Granted – July 2011

* *In person presentation*

FARR Program History & Policies



Seattle Skeet and Trap

Program History:

- In 1988 the state legislature created the Firearms Range Committee.
- In 1990, the committee submitted a report that identified a need for a program.
- In 1990 Legislature created the Firearms Range Account.
- A portion of the money collected from the sale of concealed pistol licenses supports the Firearms and Archery Range Recreation (FARR) Program.



Evergreen Sportsmen's Club

FARR Program Overview

The FARR Program's primary goal is to assist with acquisition, development, and renovation of firearm and archery range facilities to provide for increased general public access to ranges.

This includes access by:

- Law enforcement personnel
- Members of the general public with concealed pistol or hunting licenses
- Those enrolled in firearm or hunter safety education



Whatcom County: Plantation Range

FARR Grant Recipient must:

- Operate the facility that allows for the inclusion of all segments of the population.
- Regularly open usable facilities for:
 - Law enforcement personnel *or*
 - The general public who possess Washington concealed pistol or hunting licenses *or*
 - Persons enrolled in hunter safety or firearm safety classes.
- Provide the facilities at no fee to hunter safety *and* firearm safety classes
- Repay "the entire grant amount... if use of the range facility is terminated is less than ten years after the grant is accepted," that is, from the date of the last RCO reimbursement.



County of Whatcom - Plantation Range Target Carrier Upgrade

Control and Tenure

An applicant must establish that it has adequate control over any land to be developed. This must include one of the following:

- Fee title
- Lease
- Easement

The applicant must provide evidence that the following conditions have been satisfied when proposing a development on leased land:

- At least 10 years will remain on the lease from the date of RCO's last reimbursement,
- The lease is not revocable at will, and
- The development and its intended uses are consistent with and legally permissible under the conditions of the lease

Liability Insurance :

1. The sponsor must carry liability a minimum of **ten years** from final reimbursement
2. The coverage shall be at least **one million dollars** for the death or injury to any person.
3. The policy must;
 - Insure by name the Washington State, RCFB, and RCFB's members.
 - Require the insurer to give IAC at least thirty days' notice before cancellation by the insurer, and no more than ten days' notice following termination by the insured.
4. Premiums on this policy are **eligible expenditures** in FARR Grants . Payment of liability insurance is limited to two years per project.
5. No person or organization may look to RCO to recover a claim due to this requirement.



User Fees:

- User or other fees **may be charged** for areas and facilities acquired and/or developed with FARR grants
- ***No facility fee shall be charged*** for firearm or hunter safety classes.
- See RCO Manuals 4 and 7, *Development Projects: Policies and Funded Project: Policies and the Project Agreement* for further information regarding fees and charges * Exceptions are outlined in Manual #11



FARR Program:

Focus and Priorities

Eligible Applicants

Project Types

Funding Limits

Project Examples

Project Evaluation Criteria

Materials Available

FARR Eligible Applicants

Eligible applicants include:

- State agencies
- Local agencies
- Qualified Non-profit organizations



Whatcom County: Plantation Range



Silver Arrow Bowmen: Range Improvements

Eligible non-profit applicants must:

- Register and maintain status with the Secretary of State's Office
- Be active in shooting sports for at least one year
- Name a successor organization
- Non-profit sponsors must maintain their non-profit status. Since this is not always possible a successor organization must agree, in writing, to assume on-going responsibilities should the original organization's non-profit status change.



Land Acquisition Projects

- Sponsors may acquire real property in fee title, free and clear of underlying liens. Lesser interests, such as significant leases (at least 10 years) and easements, may also be acquired.

Development Projects

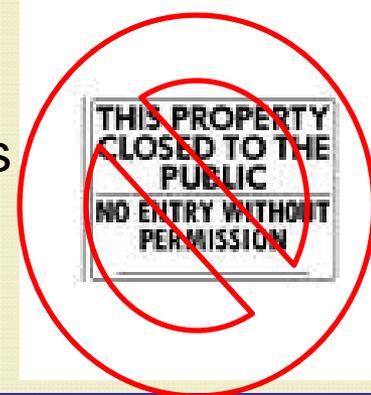
- RCO funds may be used to develop and/or renovate range facilities. This includes fixed structures related to range use and management, safety, environmental, accessibility and noise abatement.



Cascade Rifle & Pistol Club
Safety Fence & Facilities Enhancement

Projects *not eligible for FARR Program funding include those:*

- Involving only planning, design, operation or maintenance of range facilities
- On property bought under a conditional sales contract, unless the project sponsor has title to the property
- With deed provisions that have a significant negative impact on public recreational use of the property
- That unfairly discriminate among users
- With areas or facilities that have exclusive lease privileges
- Project involving liability insurance only.



FARR Funding Limits:

- Minimum Request: None
- Maximum Request: \$50,000

Match Requirements:

- **33% Match** : For noise abatement, safety improvement projects or project elements
- **50% percent match**: For all other projects or project elements
- **At least 10%** of the total project cost must be a non-state, non-federal contribution.

Estimated funds available \$450,000 for 2010-2011 projects



Seattle Skeet and Trap Club: Sporting Clay Improvements

■ What is match?

- Sponsor's share of the project
- Related to the scope of work
- Must be eligible for reimbursement



When is match needed?

- Washington Administrative Code says, at least 30 days before final funding approval
- Certification is required
- RCO grants are the last funding piece

- **Appropriations/Cash**
- **Bonds**
- **Conservation Future Funds**
- **Corrections' Labor**
- **Donations**
 - Equipment
 - Land
 - Labor
 - Materials
 - Property Rights
- **Force Account**
 - Equipment
 - Labor
 - Materials
- **Grants**
 - Federal
 - State
 - Local
 - Other

Discuss with RCO staff third-party sources of match
At least 10% match from non-state and non-federal sources

Safety and Noise Abatement elements are eligible for the 33% match amount. To qualify, an applicant must be renovating an *existing facility*.

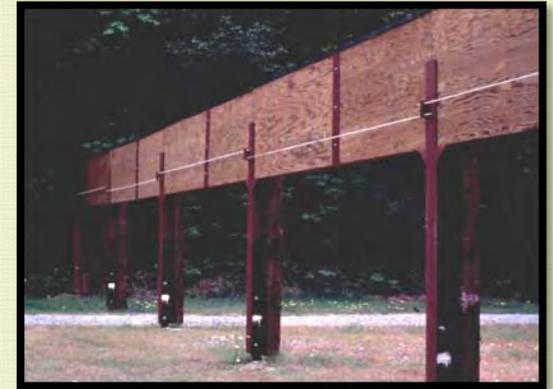
Eligible scope elements are limited to the following:

Noise Abatement Elements —

- Land acquisition for buffering purposes
- Containment structures (walls, roofs, berms)
- Insulation for sound

Safety Improvement Elements —

- Perimeter fencing
- Land acquisition for buffer purposes
- Projectile containment structures (walls, roofs, berms, baffles).



Seattle Skeet and Trap

• Safety and Noise Abatement*

- Backstops
- Berms
- Baffles
- Fencing
- Acquisition of land for buffering

*Applicants may submit a stand alone safety and noise abatement proposal, or can include these elements as part of a larger project.



Custer Sportsmens' Club - CSC Berm Improvements



Custer Sportsmen's Club - Custer Range Fence

- Indoor/outdoor rifle pistol ranges
 - These ranges are often utilized by local, state and some federal agencies for training as well as serving the general public
- Shotgun ranges with Trap, Skeet and Sporting Clays fields
- Archery with target ranges and 3-D courses



Evergreen Sportsmen's Club - Pistol Range



Cascade Rifle & Pistol Club - Safety Fence & Facilities Enhancement

FARR Project Examples:

- Rifle Range
- Pistol Range
- Shotgun Range
- Archery Courses



County of Whatcom - Plantation Range Target Carrier Up-grade



KBH Archers
KBH Archers Site Improvements



Central WA Range Conservancy
Skeet Field & Five-Stand Overlay



County of Whatcom
Plantation Range Target Carrier Up-grade

FARR Example Work Types

General Site Improvements

- Lighting
- Fencing
- Signs

Construct Buildings and Structures

- Clubhouses
- Indoor ranges
- Restrooms
- Picnic shelters

Purchase Equipment

- Closed Circuit security camera
- Shooting stands, duck towers, trap machines
- Target holders, bullet traps



Develop Ranges

- Archery Field Course
- 200-600 yard Rifle Range

Parking and Roads

- Roads, paths, parking

Site Prep

- Landscaping
- Grading
- Drainage

Utilities

- Install water, power, sewer

Permits

FARR Evaluation Criteria:

1. **Need**
2. Threat Immediacy (Acquisition projects only)
3. **Project Design**
4. Impact on surrounding Properties (*Noise & Safety Abatement projects only*)
5. Expansion/Renovation
6. Health and Safety
7. **Budget Development**
8. Mandated Uses
9. Public Access
10. Need Satisfaction
11. **Applicant Match**



Seattle Skeet and Trap Club: Sporting Clay Improvements

3. Project Design



#7 – Budget Development - Funding Plan

Item	Quantity	Price	Total
Access Areas for Sporting Clays			
Course Management & Maintenance (loading/repairing machines & setting targets)			
Machine Rental/Operator	10	180	1800
Donated labor (clean up)	75	13	975
Sub Total			2775
Sporting Clay Course Delineation			
3 Wire Fencing and Signs			
Fence	250	2	500
Signs	40	23	920
Installation (Donated Labor)	320	13	4160
Sub Total			5580
Sporting Clays Handicap			
Accessibility (5 ft wide walkways)			
Machine Rental/Operator	13	180	2340
5/8 minus rock	10	280	2800
Sub Total			5140
Create 17 Shooting Stations			
Materials	17	1117	18989
Donated Labor	500	13	6500
Sub Total			25489
Create Target Storage Shelters			
Materials	4	1860	7440
Labor	50	30	1500
Donated Labor	100	13	1300
Sub Total			10240
Five Stand ADA Upgrade			
Concrete	250	14	3500
Donated labor	300	13	3900
Sub Total			7400
Purchase ProMatic Traps	11	2793	30723
Purchase used Man Lift	1	9306	9306
Sales Tax			7182
TOTAL			103835

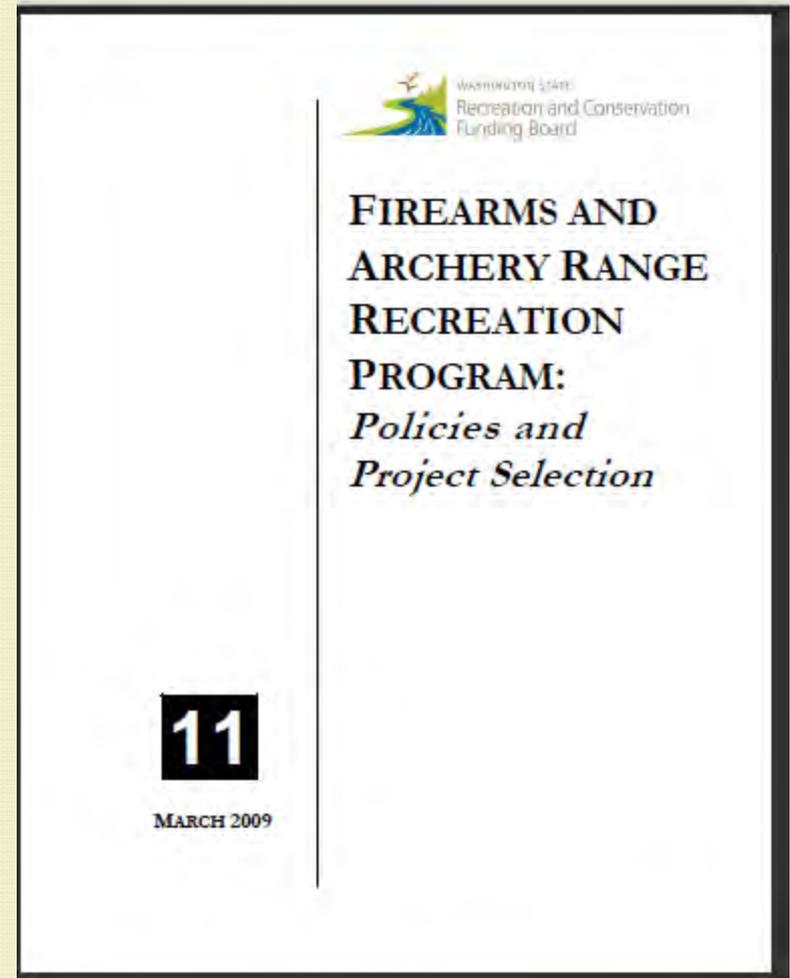
Club – Cash/Materials
\$37,000
Donated Labor
\$16,835

RCO – Reimbursement
\$50,000

TOTAL - \$103,835

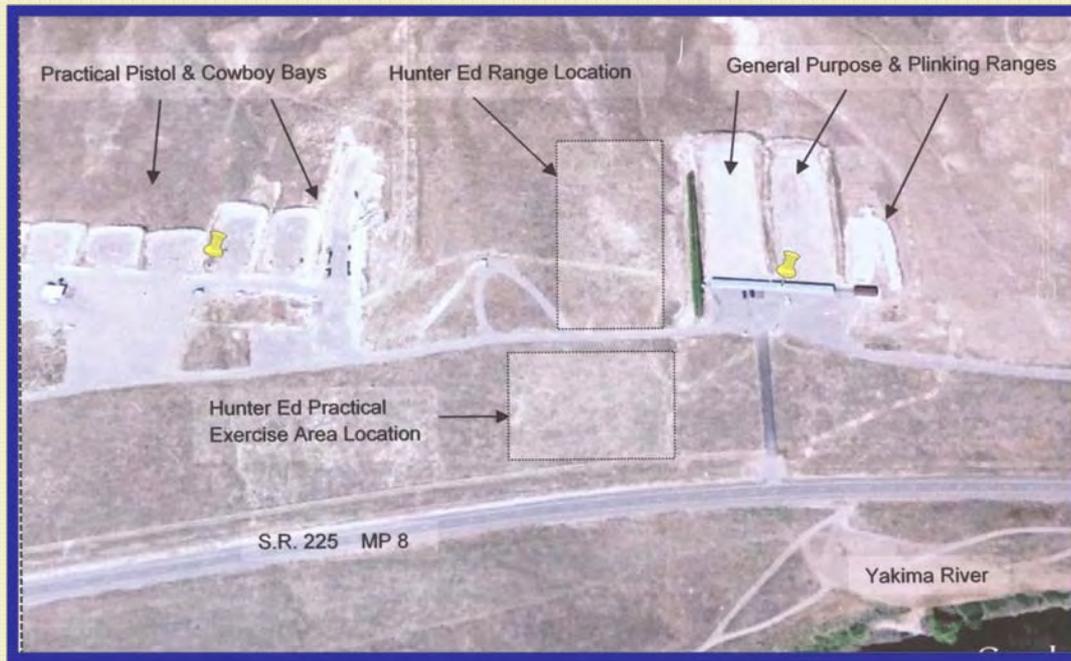
More information available online:

1. FARR Manual #11
http://www.rco.wa.gov/documents/manuals&forms/Manual_11-FARR.pdf
2. Acquiring Land Policies (Manual #3)
3. Development Project Policies (Manual #4)



Critical dates to remember:

- December 1, 2010 – Complete the Application Wizard
- January 10, 2011-Applications Due
- April 1, 2011- Technical Completion Deadline



Tri-Cities Shooting Association: Hunter Education Course



- Projects should be ready to implement upon award (July 2011)
- Do not begin until construction:
 - Contract awarded by RCO and fully executed
 - Cultural resources or archaeological reviews are complete
 - Obtained the appropriate environmental clearances
 - Non-ground disturbing activities (such as design and permitting) may begin before contract execution
- Projects should be able to be accomplished within two to three years of Board approval

- **What are cultural resources?**
 - Archeological and historical sites
 - Artifacts and traditional areas
 - Tribal items of religious, ceremonial, social uses
- **Why the concern?**
 - It's our heritage, it's history; the sites are fragile and not renewable
 - It's the law: EO 2005-05, National Historic Preservation Act
- **Your grant manager will take the lead on initiating this process**





- How does this affect my project?
 - All RCO projects undergo review for effect on archeological and cultural resources
 - Some projects are exempt from review
 - For local governments, RCO leads the process (unless federal nexus)
 - State and federal agencies lead their own reviews
 - You cannot begin construction until your grant manager has issued you a “notice to proceed”

- Review proposals for program eligibility
- Assist in the application process
 - PRISM Changes
- Prepare sponsors for:
 - Evaluations
 - Project implementation
- Perform site inspections
- Monitor project progress
- Recommend project changes
- Review reimbursement requests
- Final inspection and project close-out

Contact your Recreation Grant Manager:

http://www.rco.wa.gov/grants/contact_rec_mgr.shtml

Myra
Barker

(360)
902-2976

Karl
Jacobs

(360)
902-3084

Darrell
Jennings

(360)
902-3020

Dan
Haws

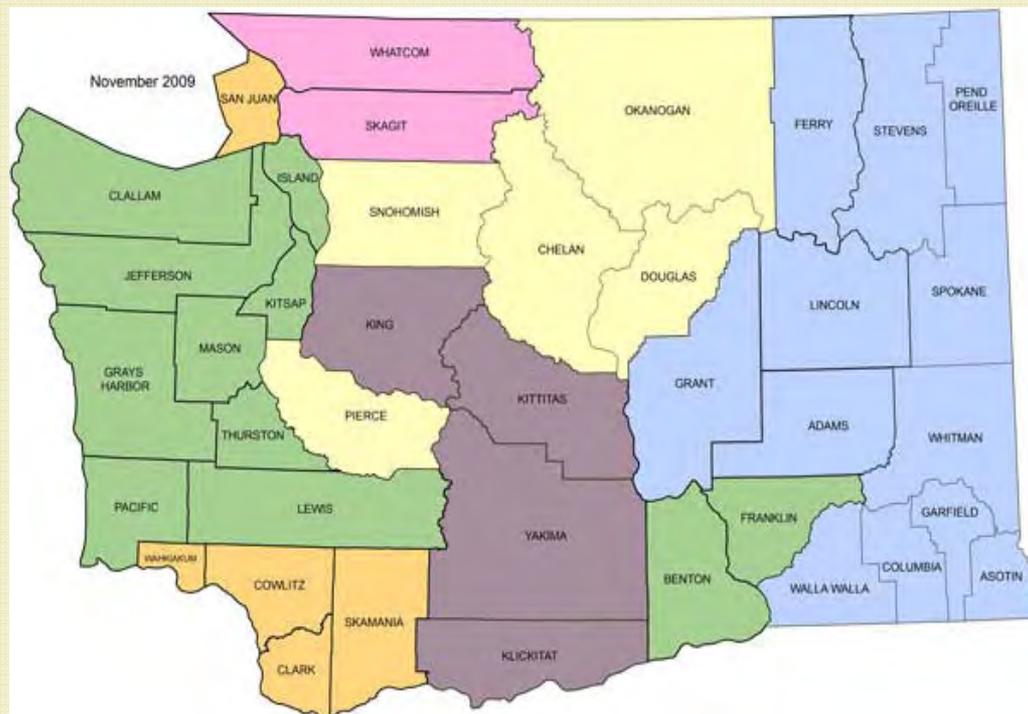
(360)
902-3079

Laura
Moxham

(360)
902-2587

Sarah
Thirtyacre

(360)
902-0243



Questions?

DEVELOPMENT PROJECTS





- Define development project
- Project scope
- Control of the project site
- Eligible costs
- Design considerations
- ADA
- PRISM application
- Readiness



- **Construction of new sites and facilities**
- **Renovation or redevelopment of existing sites and facilities**
 - When facilities are beyond their life or usefulness
 - Deterioration is not due to lack of maintenance
- **Is not primarily restoration of natural environment**
- **Project's may have both new and renovated elements**
- **Includes both materials and labor costs**
- **Maintenance functions or maintenance of facilities is not eligible**

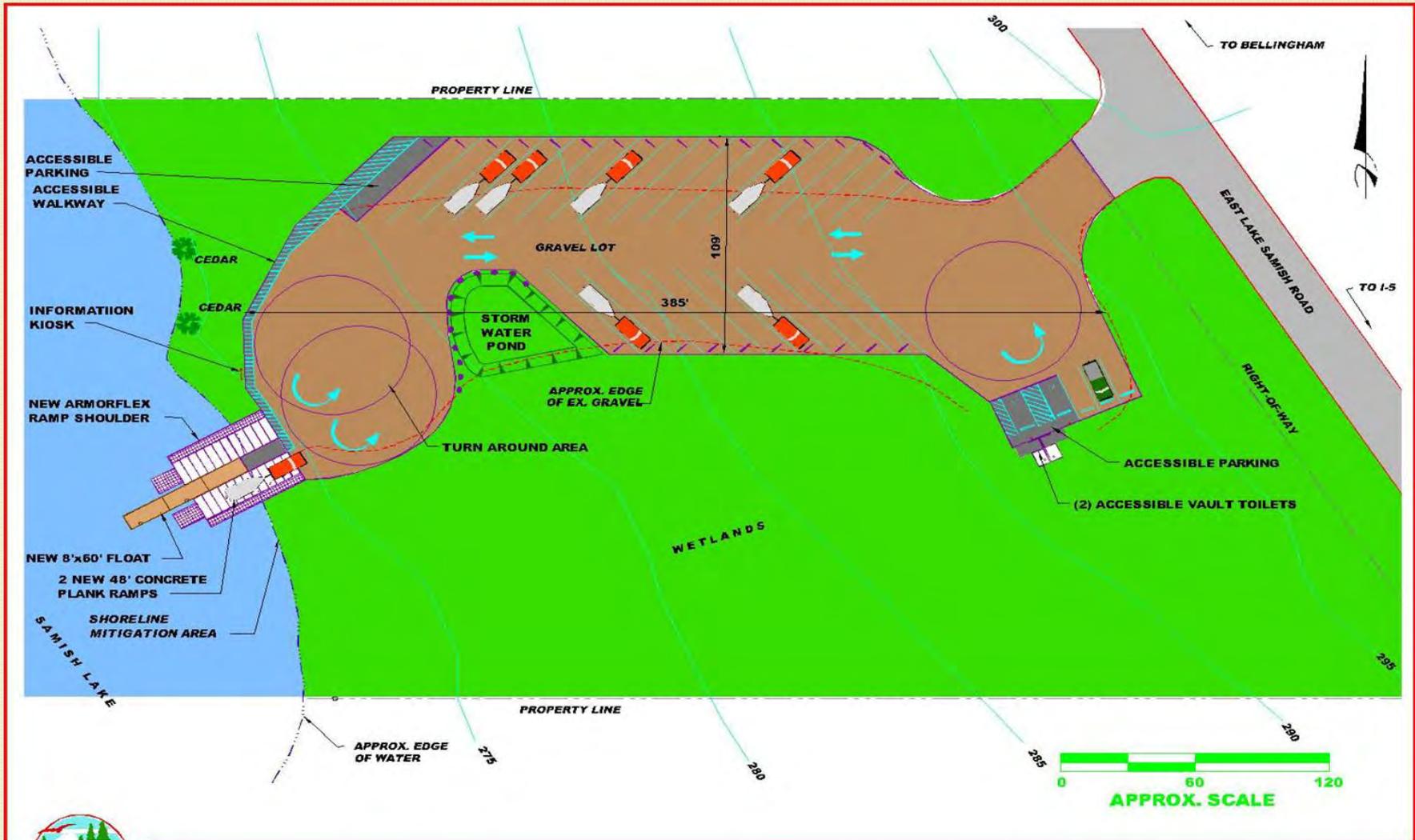


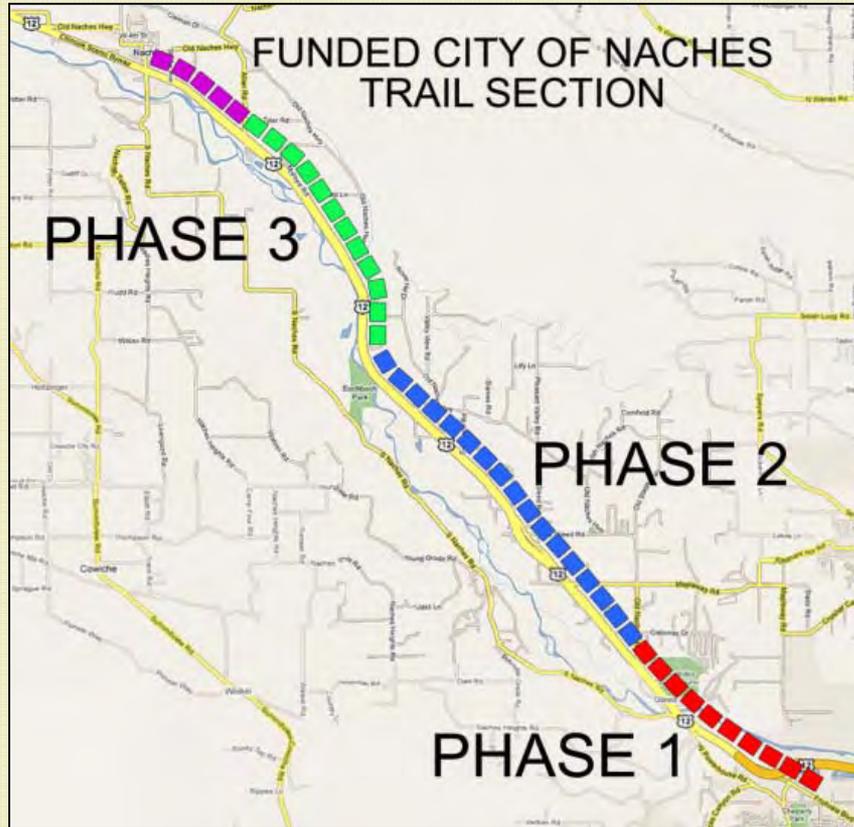




- **What needs to be included in the project scope?**
 - All things that make the site usable by the public for its intended purpose
 - ADA considerations (parking to activity area)
 - Support facilities
- **Project phasing**
 - The project must result in a stand-alone, usable recreation area
 - Not dependent on future phases or work

Stand-alone projects



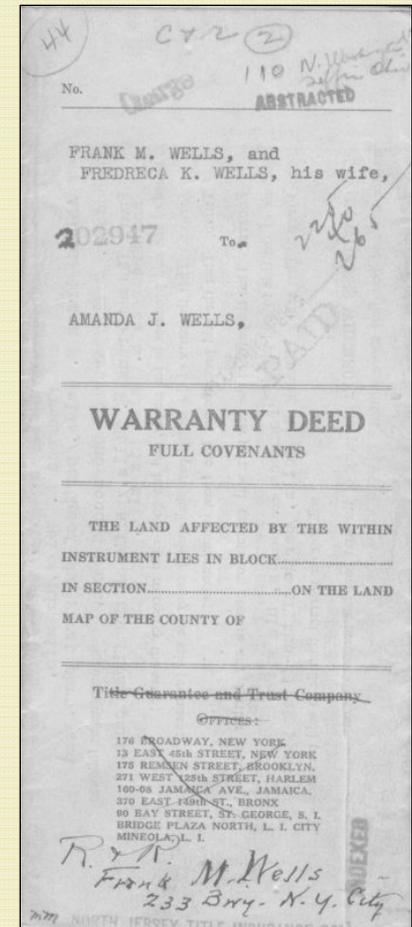




Support facilities

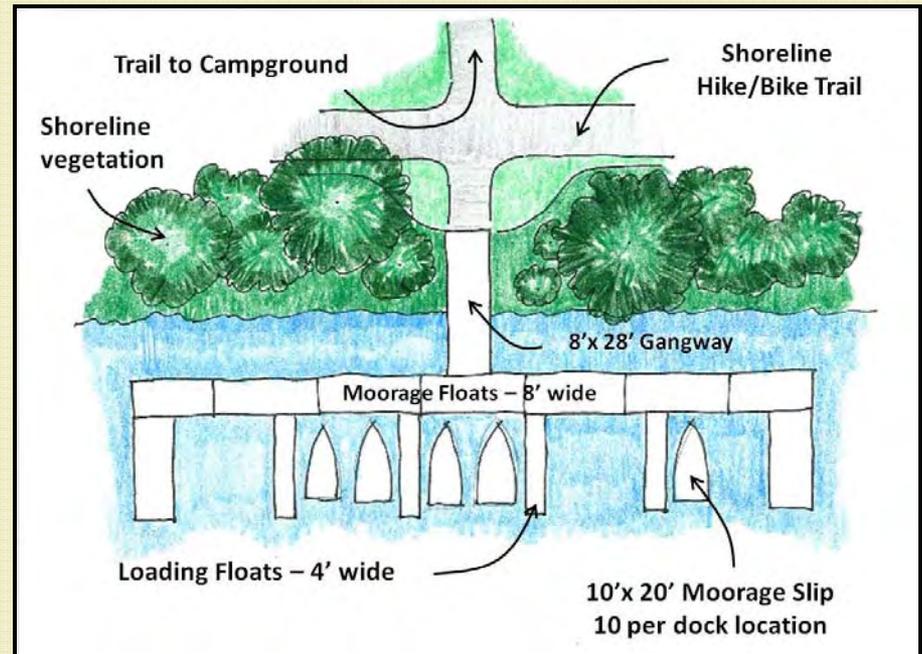


- Assurance that approved projects can occur at a site for the duration required by the grant program.
- Instruments to demonstrate control and tenure:
 - Sponsor owned property
 - Easement
 - Lease
 - Use agreement
- Required for Technical Completion
 - Boating Facilities Program
 - Firearms and Archery Range Recreation
 - Nonhighway and Off-road Vehicle Activities



44 CY 2 110 N. York St
No. 202947 ABSTRACTED
To: AMANDA J. WELLS,
WARRANTY DEED
FULL COVENANTS
THE LAND AFFECTED BY THE WITHIN
INSTRUMENT LIES IN BLOCK.....
IN SECTION.....ON THE LAND
MAP OF THE COUNTY OF
Title Guarantees and Trust Company
OFFICES:
174 BROADWAY, NEW YORK
15 EAST 45th STREET, NEW YORK
175 REMSEN STREET, BROOKLYN
271 WEST 125th STREET, HARLEM
160-08 JAMAICA AVE, JAMAICA
370 EAST 149th ST, BRONX
89 BAY STREET, ST. GEORGE, S. I.
BRIDGE PLAZA NORTH, L. I. CITY
MINEOLA, L. I.
R. M. Wells
Frank M. Wells
233 5th St. N.Y. City
PAID

- **Direct projects costs**
- **Architecture and Engineering**
 - Design and engineering costs
 - Environmental site planning
 - Project administration
 - Construction supervision
- **Construction costs**
 - Construction contracts
 - Staff salaries and benefits
 - Construction materials
 - Permitting
 - Cultural resource survey
 - Project mitigation
- **Construction costs incurred before the Project Agreement are not eligible (permitting and cultural resource survey is allowable)**



Development cost estimates

- Includes both grant funded items and sponsor matching share
- All costs must be eligible for grant assistance
- Adjust for inflation
- Prevailing wage
- Competitive bidding
- Valuing donations
- Contingency must be built in
- Cultural resource survey

ss Report Checklist Org/Person Schedule Summary Agreement Billing Status Inspections Narrative

Project #10-1005, The County Dream Park

Worksite Description | Work Types | **Cost Estimates** | Metrics | App Questions

Development Cost Estimate

Categories and Work Types selected on previous tab:

Category	Work Type	Total Cost	Cost Description (optional)
Athletic/Sport Facilities	Baseball field	\$20,000.00	Full sized field
Athletic/Sport Facilities	Basketball court	\$35,000.00	Half Court
General park items	Park amenities	\$5,000.00	Benches, Picnic Tables, Bike Racks and Drinking Fountains
General park items	Paths	\$5,000.00	500 ft. paved pathway
General park items	Playground	\$80,000.00	two play structures, serving tots and the other 5-12 year old
Permits	Permits	\$12,000.00	
Site Preparation	General site preparation	\$80,000.00	Grading and Clearing
Utilities	Communication Utilities	\$20,000.00	

	\$257,000.00	
Item Cost Subtotal	\$257,000.00	
State and Local Sales Tax	\$0.00	% 0.00
Subtotal	\$257,000.00	
A&E Cost Estimate	\$35,000.00	% 13.62
Total Development Estimate	\$292,000.00	

The County Dream Park | WWRP - Local Parks | Preapplication | lauram | DEMO | 1.0.361



- Ability to maintain over time
- Barrier-free design
- Attractive to the public
- Be consistent with the environment
- Use of sustainable practices and materials
- Review evaluation criteria and suggestions

- RCO reviews plans and bid specifications for:
 - Agreement scope
 - ADA considerations
 - Contract and bid specifications

Design Standards: ADA



ADA Accessibility



Alder Lake



Access Guidelines and Standards

- Doing the minimum, is NOT good design
- Not expensive if done right, planned early
- Good for all people and blend well
- Required to be followed on almost all RCO funded projects
- Complex sometimes, but not impossible
- Are your responsibility





- 2010 ADA-ABA Federal Rules take effect March 2011
- New Federal “Design Standards” required March 2012
- Use 2009 IBC building code & new 2010 ADA-ABA standards now, as best practices as required by RCO policies
- Federal guidelines for other Outdoor Developed Areas (may be updated in 2011), go to: www.access.board.gov
- Review designs and features to insure complete accessibility
- Contact RCO for specialized advice and specific technical assistance, it's FREE

Bad Accessible Parking



No access aisle



No access aisle, no sign each space

Accessible Parking



Level, upright signs, marked aisle



Parking close to shooting range

Good and not so good transition among surfaces

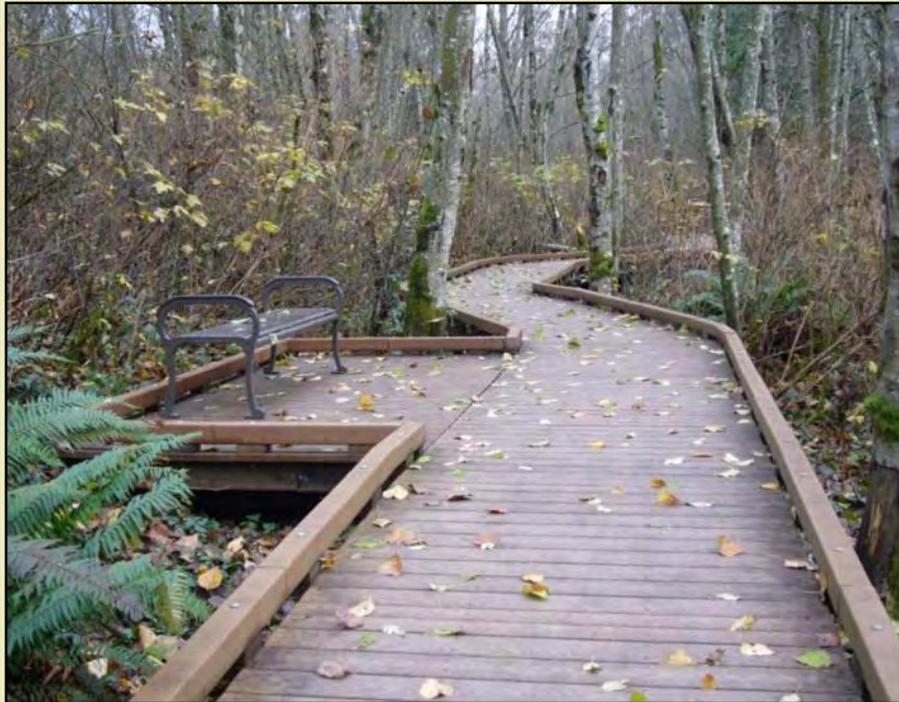


Uneven surface match



Nice match between surfaces

Good routes and boardwalk surfaces



Bull rail edge good



Route of travel with gravel
and boardwalk

Good and not so good access to pay fees



Gravel drop off



Good surfacing

Two accessible fountains, only one complaint



Too small hard surface



Right amount of surface

Access to camp features even in back county



Access to features on site



Raised fire ring with level surface

- Provide technical assistance about access
- Work with you and your project manager
- Provide free site visits
- Review your plans and specs
- Consult with your representative
 - rory.calhoun@rco.wa.gov
 - 360-902-3022



- Application wizard – start November 15
- Applications Complete by January 10th
- Must complete the three levels of PRISM
 - Categories, work types and cost estimates
 - Project metrics *New!*
- If funded, this application becomes the basis for grant limits and scope of work for the Project Agreement.

Is your project ready?

- Concept versus ready to proceed project
- Availability of matching funds or resources
- Key environmental permits
- Implementation schedule
- Sufficient staff resources to carry out project
- Is it a good “fit” for RCO grant programs
- Projects should be complete in two years or less.





The Recreation Team