Maintenance Projects
• For RCFB grants, maintenance grants are only allowed in these programs:
  
  o Nonhighway and Off-road Vehicles Activities Program
  o Recreational Trails Program
At the January 9, 2014 meeting of the RCFB, the board expanded the definition of maintenance work for its trails programs to include most work on existing trails. The purpose of trail maintenance work is to avoid an impaired condition and keep an existing trail or trail-facility open for use.
In most instances, maintenance is work needed to keep an existing trail or trail facility open for use.

Examples:
- Log out and brushing
- Cleaning and repairing water control structures
- Repairing trail tread
- Minor trail reroutes
- Bridge repair or replacement
- Groom winter trails
- Rehabilitation and renovation of trails and trail structures
- New and replacement trail signs, markers and kiosks
• Construction of new trails
• Construction of new trail facilities and bridges
• Reopening trails that have been previously closed or abandoned
• Purchase of trail maintenance equipment without performing maintenance work
• Operational activities and costs e.g. restroom and trash service (allowable in NOVA, but not RTP)
Examples of eligible maintenance project costs:

- Labor, including salaries and benefits
- Travel and transportation costs
- Professional services
- Purchase, rental or lease of trail maintenance:
  - Materials
  - Supplies
  - Small tools
  - Capital equipment
- Equipment repair and maintenance
• Capital equipment is equipment valued at more than $1000
• Capital equipment must be wholly dedicated to:
  - support maintenance of NOVA recreation (for NOVA projects)
  - trail or trailside maintenance (for RTP projects)
• Sponsors must:
  - keep an inventory of all equipment purchased with grant assistance
  - follow RCO disposal procedures when equipment is no longer needed
Project Cost Estimates

- Project costs include both grant funded items and sponsor matching share for the entire scope of work.
- All project costs must be eligible for grant assistance.
- Use a competitive procurement process for equipment purchases.
- Use RCO guidelines to value volunteer labor, materials and equipment use.

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More information about maintenance grants can be found in the grant program manuals:

- Nonhighway and Off-road Vehicle Activities Program
  - Manual #14
- Recreational Trails Program
  - Manual #16

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